



PREMIUM GROUP PRIVACY POLICY PREMIUM GROUP CUSTOMER REGISTER

This privacy statement applies to Premium Group (vat number 2636597-2) as well as all companies belonging to Premium Group: Premium Accounting (2569193-6), Premium Advisors (2392722-0), Premium Coaching Academy (2889482-7) and Premium Law (2442475-6), later collectively Premium Group.

The practices and actions in this policy apply to such personal data which is collected or stocked by any of the companies and which is in a register kept by one of the companies belonging to Premium Group.

1. DATA CONTROLLER

Premium Group (2636597-2)

2. CONTACT PERSON IN MATTERS CONCERNING THE REGISTER

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3. NAME OF THE REGISTER

Premium Group Customer register

4. THE PURPOSE OF PROCESSING PERSONAL DATA

The data of the customers of the companies belonging to Premium Group is collected in the customer register to carry out the requested offer or contractual service agreement.

The customers' data is used for communication, networking, entering into a contract, performing the service agreement and managing activities between the customer and the company. With the information, the authority of a natural person regarding service agreements is also ensured.

The collection and use of personal data in compliance with the law preventing money laundering is implemented with regard to the customers only as statutory and to fulfill the requirements of the law.

5. THE DATA IN THE REGISTER

Concerning the customers, data that is essential for the purpose is collected into the register. These include:

- first and last name and social security number of a natural person
- first and last name and social security number of a natural person acting as a contact person for a legal person
- address, postal code and city
- phone number and email address
- information about natural persons in compliance with the anti-money laundering and terrorist financing law



6. SOURCES OF DATA FOR THE REGISTER

Collecting data is based on customers voluntarily providing information.

Data can also be retrieved from a register maintained by a third party to which the data subject has submitted their information and given consent to transfer it to Premium Group.

7. DATA PROCESSING

Premium Group processes data only to the extent notified in this privacy policy and within the operation of the companies belonging to Premium Group following the requirements set in the Personal Data Act.

Premium Group uses the data confidentially and only to the extent necessary.

8. ACCURACY OF THE DATA

Premium Group is not responsible for the accuracy of the information given by the data subject or a third party. The data subject is required to make sure that the data they have given is up to date.

9. THE RIGHT OF ACCESS

Premium Group keeps the privacy policy available to the data subject. According to the section 26 of the Personal Data Act, a person has the right to review their own data that is in a register or to be informed that there is no data concerning them in the register. The data subject is also informed of the sources of the register and what the data in the register is used for.

The data subject has the right to demand the rectification, completion and erasure of inaccurate data concerning them.

The request for access or rectification must be sent in writing and signed to the contact person of the register.

10. OTHER POSSIBLE RIGHTS

According to the section 30 of the Personal Data Act, the data subject has the right to prohibit the controller to process their data for direct advertising, distance selling and other direct marketing as well as market research or opinion polls.

A data subject objecting to the processing of data concerning themselves must direct the restrictions in writing to the contact person of the register.

11. RETENTION AND DESTRUCTION OF DATA

Premium retains the register data it administers as long as it is essential and necessary for the customer's service agreement. Even if the service or action described in the service agreement had already ended, inquiries concerning the matter may arise later. Premium estimates the adequate storage period on a case-by-case basis. Premium stores the data it processes and returns it all back to the customer after the customer relationship has ended unless the customer leaves material and data to Premium to be stored.



Print outs containing personal data are processed as confidential waste and kept in such a manner that outsiders have no access to the data.

12. DISCLOSURE OF DATA

Personal data is not given to outsiders without the consent of the data subject.

The personal data in the register is not transferred outside the EU or the European Economic Area without the specific consent of the data subject not including situations in which the transfer of data is required to complete the service agreement ordered by the data subject.

A service provider functioning outside the European Economic Area in the United States may be used in customer communication. For the use of the system to be allowed, the used service provider must have joined the accepted Privacy Shield framework.

13. PROTECTION OF THE REGISTER

Only people who are authorized to carry out the task have access to the customer register of Premium Group. The use of the register requires a personal username and a password from each authorized person. In addition, the register is protected through technical security measures by the service provider used to maintain the register.